

**CITY OF BURIEN, WASHINGTON**  
**Parks and Recreation Advisory Board**  
**MEETING MINUTES**  
**Date September 12, 2007**  
**Time: 7:00 PM**

**BOARD MEMBERS PRESENT:**

Gwen Benedict      Larry Moormeier      Chris Ndifon      Jean Spohn

**BOARD MEMBERS ABSENT:**

Ted Fosberg      Mark Flynn      An Pham

**STAFF PRESENT:**

Michael Lafreniere, Parks, Recreation and Cultural Services Director  
Scott Thomas, Parks Acquisition and Development Planner

Gwen Benedict called the meeting to order at 7:05 PM.

**GUESTS PRESENT:**

Mike Martin- City Manager  
Rochelle Flynn – Arts Commission Chair

**MEETING MINUTES:** The minutes from the August meeting were approved 4/0/0.

**CITIZEN COMMENT:** None

**ADDITIONS TO AGENDA:**

Parks Ordinance status  
In FGO: Brown property purchase  
Letter to City Council requesting Board member replacement

**AGENDA ITEMS:**

**Arts Commission Update**

Scott introduced Rochelle Flynn and explained the new collaboration between the Arts Commission and the Park and Recreation Advisory Board. Rochelle noted that more public art in parks is anticipated. She outlined all activities of the Arts Commission in 2006.

**City Manager Update**

We welcomed our new City Manager, Mike Martin, to his first Park and Recreation Advisory Board meeting. Mike said that he recognizes that parks are a critical municipal presence and supports continued addition to acreage as well as strong financial support. He would like to get more presence of Parks in city hall to help with communication.

### **Maintenance and Operations Update**

Myron Clinton told us that his group is very challenged keeping ahead of the workload. His mission is to provide services at or under budget which is administratively very time consuming since 3 bids are required for every contract that exceeds \$500. Services his department now provides include enforcing closing the gates at Seahurst, inspection or removal of trees residents claim are dangerous or diseased and fixing plumbing and electrical failures.

### **BCRC Update: Program #1, Cost #1**

Due to meeting time overrun, Scott deferred this agenda item until the next meeting.

### **Future Agenda Items and/or Questions**

None

### **Park Ordinance**

A draft approved by the staff and City Attorney. Request for approval is on the City Council agenda for September 17th. The Parks Ordinance will be in a new, separate chapter. Jean moved and Chris seconded that the Parks and Recreation Advisory Board approve turnover of the draft to the City Council. The motion was approved 4/0/0.

### **For the Good of the Order**

- Town Square Art Meetings, Oct 3 and 17, 7 PM, BCC – The meeting on Oct 3rd is definite. The meeting on Oct 17th is provisional dependent on the outcome of the meeting on Oct 3rd.
- Cost Recovery Handouts - Scott gave an update on the new Community Center plans. He gave us three handouts that will be sent to the other board members not present at the meeting.
  - 1- Burien Community Center drawings with proposed uses.  
There are two maps, D1 shows a gym and D2 does not. These will be presented to City Council on Monday Sept. 17th and then at the Burien Community Center meeting Sept. 20th.
  - 2- Cost Recovery Pyramid Methodology
  - 3- Cost Recovery- Beyond the ABC's.
- Replacement Request for Board – We reviewed a letter that Gwen had drafted to the City Council and suggested some changes. We requested that the letter should also be sent to An Pham. A motion to send the letter requesting that City Council appoint a replacement for An Pham was approved 4/0/0.
- Brown Property - Scott announced that the Brown property on the South end of Seahurst Park was purchased for a fair market value.

The meeting was adjourned at 9:45 PM

### **NEXT MEETING:**

**Date:** October 10, 2007

**Time:** 7:00 PM

**Place:** Burien Community Center

Respectfully submitted by Jean Spohn, Recording Secretary